Document Control					
Document No	CV-19 06 v 1.12	Date Issued	January 2022		
Author	Alistair Hardwick	Reviewed by	Angelina Janus	Department	GCGC

5.6 A draft letter to participants appears in appendix 5 below

5.7 Work undertaken within CISC must conform to their current internal requirements for Covid-

Document Control					
Document No	CV-19 06 v 1.12	Date Issued	January 2022		
Author	Alistair Hardwick	Reviewed by	Angelina Janus	Department	GCGC

Covid-

You should ensure that the room you have chosen is suitable for the number of persons that will occupy it. Reusable face coverings are acceptable, as are face coverings that the participants bring themselves. To be effective a face covering must cover both the nose and mouth.

Covid

Sore throat	Yes/No

Skin rash/discolouo

G	Risk assessment approved by:		Signature		Date:	

Section 2 Record of Risk Assessment reviews					
Date of review:		Reviewed by:		Comments / date of next review:	
Date of review:		Reviewed by:		Comments / date of next review:	

Document Control					
Document No	1.12	Date Issued	July 2021		
Author	Alistair Hardwick	Reviewed by	Angelina Janus	Department	GCGC

Contract transmission of Covid-19	Researchers and Research participant	Suggest regular hand washing or sanitising		5		Where applicable detail what controls are in place with regards to equipment as detailed in section 15 above Include any medical sensors being used as detailed in section 16 above		5				

Transmission
of Covid-19 bof

Other non Covid-19 hazards	Where there are other identifiable or reasonably foreseeable hazards this should also be considered	These may include but are not limited to Aggression or violence Infection from other diseases Chemical hazards Toxic effects from substances given to participant in sufficient doses Food hygiene standards Hazards associated with participant exercising										

Add additional lines as required

Section 4 Communication of Risk Assessment to Users

Appendix 5 template letter to participants

Dear Research Participant

You have been invited to participate in a research study being undertaken by researchers at the University of Sussex.

University of Sussex staff are encouraged to test weekly for covid-19 as part of our work to limit the spread of covid-19. It is best practice for research particpants to be tested prior to participating in the study.

As part of the University's measures to decrease the rate of COVID-19 infections on campus we are asking if you would take a COVID-19 Lateral Flow Device (LFD) test prior to attending the campus and participating in the research study.

A test can be taken via one of the following methods:

By using a home testing kit provided to students and guardians of students enrolled in primary and secondary education.

By using an asymptomatic test centre based in the local community.

By taking a home test kit delivered by UK gov

By collecting an LFD kit from the on campus pharmacy or other distribution points

If you have any questions please contact_____

The study you are enrolled in is: _____

IRAS, CREC or RGEC N:_____ ;

Principal Investigator: _____

The date you should have the test depends on the scheduled dates for attending the research facility on the University of Sussex campus.

The day(s) you are scheduled to attend are:

_____

_____

_____