

Doctoral Tutor

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Head of Department

n/a

Students, Module Convenors, Heads of Department,

8. Undertake induction processes, attend mandatory training courses (including Health & Safety) and other trainings considered necessary and relevant for the assigned tasks as advised by line manager, Convenor or the School.
9. To undertake other duties assigned by line manager as commensurate with the grade of the post.

1. Currently undertaking a PhD in subject relevant to teaching
2. Excellent interpersonal skills, with the ability to engage and communicate with students
3. Excellent written communication skills, with the ability to produce quality learning materials
4. Ability to work individually on own initiative, and as part of a team.
5. Ability to prioritise and meet deadlines
6. Excellent IT skills, with the ability to use technology to support and enhance teaching sessions.