



Reference	Title	Created	Owner	Review
HSWO- SC1	DSE Policy	12/03/2012	Health, Safety and Wellbeing Office HSWO/SC	12/03/2015

University of Sussex

Display Screen Equipment Policy

Contents

1. Introduction and Scope
2. Purpose
3. Definitions
4. Responsibilities
5. Details of procedure/operational details
6. Training
7. Reporting
8. Monitoring (effectiveness of policy/awareness/uptake, etc?) & review
9. Specialist

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The cost of the eye test will be paid by the University. A basic pair of DSE glasses (frames & lenses) up to the agreed rate (see website for details) will be paid for.

Retesting is advised every two years unless the user experiences visual difficulties before the retest is due.

The University's approved Optician is Specsavers who will offer eye and eyesight tests to all users in accordance with the DSE Regulations. The cost of the test and, where identified by the optician, the cost of the pair of basic, single prescription spectacles will be borne by the University

(No other procedure should be used without prior consultation with the o.5 (e)5.8 (d)0.5 (to)0.6 e1 ()-12.1 (w)-2.9 (i)-8.9 (l1

Payment –

Where an Individual has been identified as requiring additional alterations to the workstation due to mobility or visual