

Student price list

Assisted printing and copying

Please note that a minimum charge of **£3.00** will apply to any job we do for you

Minimum charge per job £3.00

Digital set-up charge - per file £1.00

Black and white copying/printing

A4 – per side 3p

A3 – per side 5p

A4 white copy paper – per sheet 2p

A3 white copy paper – per sheet 4p

A4 heavy paper (160gsm) – per sheet 5p

A3 heavy paper (160gsm) – per sheet 10p

Colour copying/printing

A4 – per side 15p

A3 – per side 30p

A4 white laser paper – per sheet 3p

A3 white laser paper – per sheet 5p

A4 heavy laser paper (160gsm) – per sheet 5p

A3 heavy paper (160gsm) – per sheet 10p

A4 card (250gsm) – per sheet 10p

A3 card (250gsm) – per sheet 20p

Binding

Comb binding (A4, per book)

Up to 12mm £2.00

Thicker than 12mm £3.00

Clear PVC covers (each) 30p

Plain card (250gsm) – per sheet 10p

Thermal binding (A4, per book)

Up to 12mm £2.00

Thicker than 12mm £3.00

Thermal cover – small 50p

Thermal cover – large £1.00

Scanning (saved to own media, e.g USB stick)

Minimum charge £3.00

B/W manual – per page (books, magazines) £1.00

B/W autofed – per page 25p

High resolution colour – per scan (up to A3) £5.00

Laminating

A4 – each £1.00

A3 – each £1.50

Paper	Ream	Sheet
White copy A4 80gsm	£8.00	2p
White copy A3 80gsm	£15.00	4p
A4 160gsm (ream = 250 sheets)	£15.00	5p
A3 160gsm (ream = 250 sheets)	£25.00	10p

Business cards	1-sided	2-sided
50	£15.00	£20.00
100	£20.00	£25.00
125	£22.00	£27.00
150	£23.00	£30.00
200	£25.00	£35.00
250	£30.00	£42.00
300	£35.00	£48.00
400	£40.00	£60.00
500	£45.00	£65.00
1000	£75.00	£100.00

Colour print on 350gsm card, artwork supplied
NB: standard University business cards are 2-sided

All prices shown are guide prices only – individual jobs may be subject to additional charges depending on the work involved.

Prices shown inclusive of VAT where applicable.

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Large format posters	1st copy	extras (each)
A2 – colour	£10.00	£5.00
A1 – colour	£15.00	£10.00
A0 – colour	£30.00	£20.00

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Prices shown inclusive of VAT where applicable.

If your project is not covered above, please ask for a quotation.